

BYLAWS OF THE ARKANSAS 4-H ALUMNI ASSOCIATION, INC.

(Draft to be presented August 1, 2020)

ARTICLE I – MEETINGS of MEMBERS

Section 1. Annual The members of the Arkansas 4-H Alumni Association, Inc., shall hold an annual meeting each calendar year, as directed by the Executive Committee.

Section 2. Purpose. The purpose of the annual meeting shall be to carry out all of the powers, duties, and obligations of the association as set forth in the Articles of Incorporation. Among other things, at said annual meeting the president shall:

- a. Report to the membership the activities of the association, particularly that of the Executive Committee.
- b. Formulate the policy in accordance with established 4-H policy and in keeping with the Articles of Incorporation.
- c. Conduct other business necessary for the benefit the Arkansas Alumni Association, Inc.

Section 3. Other Meetings. Other meetings of the association may be called by the president or any three (3) Members of the Executive Committee at any time upon not less than seven (7) days prior written notice given to all members in good standing.

Section 4. Quorum. A quorum for any meeting shall be a simple majority. A majority of such quorum shall decide any question that may come before the meeting.

Section 5. Voting. Members of this corporation shall be entitled to one (1) vote at any regular or special meeting. Voting may be in Person, or by proxy, or via telecommunications device.

Section 6. Place. Meetings of the association shall be held at the place determined by the president.

ARTICLE II – POWERS

Section 1. Authority. The business and assets of the corporation shall be managed and controlled by the association's Executive Committee.

Section 2. Qualifications. The members of the Executive Committee must be voting members of the Arkansas 4-H Alumni Association, Inc., in good standing.

Section 3. Duties. The Arkansas 4-H Alumni Association, Inc. is a supportive corporation to the Arkansas 4-H program. Specifically, The Arkansas 4-H Alumni Association, Inc. will be instrumental in:

- a. Aiding existing 4-H programs.
- b. Establishing support of new 4-H programs.
- c. Developing educational booths and exhibits at fairs across the state.
- d. Serving as a source of judges for 4-H activities.
- e. Sponsoring scholarships for outstanding 4-H members.
- f. Establishing a speaker's bureau whereby alumni would be available to speak at 4-H activities.
- g. Providing support for the programs of the Arkansas 4-H Center.
- h. Presenting a regular alumni report.
- i. Establishing a Distinguished Alumni Award.
- j. Providing active support of The Arkansas 4-H Foundation, Inc.
- k. Encourage the establishing of alumni chapters in Arkansas counties.
- l. Encouraging and supporting:
 1. State 4-H programs
 2. State delegation to 4-H Congress
 3. 4-H Week
- m. Others as needed and desired.

ARTICLE III – ELECTION AND DUTIES

Section 1. Election. At the annual meeting of the corporation, the following officers plus eleven (11) additional members at-large who shall hold office for three (3) years or until their successors are appointed and qualified, except in the event of the resignation or inability to serve of any officers, then the officer appointed by the president to serve in his place and stead shall serve until the first meeting after the annual meeting of the corporation. All officers shall be members of the Arkansas 4-H Alumni Association, Inc., and may succeed **himself** **themselves**.

Section 2. Officers. The officers of this corporation shall be as follows and shall have the following duties:

- a. President – The president shall preside at all meetings of the corporation, both of the membership and the Executive Committee, and shall have such power and duties as prescribed by the corporation.
- b. Vice President – The vice president shall perform all the duties of the president in his absence and shall perform such other duties as may be prescribed by the corporation.
- b. Secretary – The secretary shall act as secretary of the Executive Committee and the membership and shall keep all minutes of all meetings of Executive Committee and the membership, especially recording all motions and votes of business attended to, give notice of all meetings of the Executive Committee and the membership, and perform such other duties as may be prescribed by the corporation.
- c. Treasurer – The treasurer shall ~~have custody of all money and securities of the corporation, shall~~ keep regular books of account of receipts and disbursements, and shall balance the books each **month quarter**. The treasurer shall sign or countersign such instruments as require a signature, shall perform all duties as are incident to the office or that are properly required of the treasurer of the corporation. **The treasurer shall act as the designated funds manager for the Arkansas 4-H Alumni Association, Inc. for the funds held by the Arkansas 4-H Foundation, Inc. working with the 4-H Foundation Development Officer and Financial**

Manager in assuring all financial matters follow procedures as practiced by the Arkansas 4-H Foundation, Inc.

- d. Historian – The historian shall retain a copy of all legal documents, minutes and financial documents of interest to the association, and perform other duties prescribed by the corporation.

Section 3. Terms. Officer terms are to begin on January 1, following the election on Alumni Day and run for three full years.

Section 4. Vacancies. In case of a vacancy in the corporation, such vacancy shall be filled by the representative district before the following regular meeting. The vacancy of any office of the Executive Committee shall be filled by election from the Executive Committee.

Section 5. Nominating Committee. There shall be a nominating committee of three (3) persons, appointed by the president, who shall submit a slate of eligible persons for office at least thirty (30) days before the annual meeting.

ARTICLE IV – MISCELLANEOUS

Section 1. Amendments. The bylaws may be amended, altered or revised at any regular or special meeting of the corporation by two thirds (2/3) vote of the members present, provided notice thereof is contained in the written notice of said meeting subject to the other requirements thereof.

Section 2. Conduct of Meeting. All meetings shall be conducted in accordance with Roberts Rules of Order, Revised.

Section 3. Finance. The money and other securities of the corporation shall be deposited in the name of the corporation with the Arkansas 4-H Foundation, Inc. in such banks as the Executive Committee shall designate and shall be drawn out by request of check signed by the treasurer/funds manager, and countersigned by the secretary, or by use of financial cards issued to the Arkansas 4-H Alumni Association. The Executive Committee shall designate preapproved expenditures, and who shall have custody of the financial cards owned by the Arkansas 4-H Alumni Association.

Section 4. Dissolution. In the event of the dissolution of the Arkansas State 4-H Alumni Association, Inc., any and all funds accumulated by the 4-H Alumni Association shall be dispensed to the Arkansas 4-H Alumni projects exclusively as follows, under each project's existing guidelines: 1. Raymond C. Cox scholarships; 2. The upkeep of the Memory Walk; and 3. Innovative Grants.

ARTICLE V

The Arkansas 4-H Alumni Association, Inc., ~~shall be~~ was incorporated ~~this _____~~ on the 15th day of September, 1982 _____, _____. In accordance with the expressed wishes of the Executive Committee.

~~The Executive Committee duly selected for the task of incorporating Arkansas 4-H Alumni are:~~

~~By majority vote of the Executive Committee, the Articles of Incorporation are hereby adopted and the Executive Committee is hereby instructed to proceed with the filing these Articles of Incorporation with the Secretary of the State of Arkansas.~~

ARTICLE VI – STATUS OF ORGANIZATION

The Arkansas 4-H Alumni Association, Inc. is a nonprofit corporation.